

PLYMOUTH CITY COUNCIL MANAGED WORKSPACE



	City Business Park, Somerset Place, Stoke, Plymouth PL3 4BB	The Business Centre, 2 Cattedown Road, Plymouth PL4 OEG
Workspace	131 converted factory and purpose-built managed workspaces for office, workshop and storage use; sizes range from 109sq ft to 865sq ft	Modern purpose-built facility offering 22 self-contained offices; sizes range from 152sq ft to 940sq ft
Reception	8.30am to 5pm, Monday to Friday	8.30am to 5pm, Monday to Friday
Tenants' access	24 hours a day, seven days a week, 365 days a year	6.30am to 10pm, seven days a week, 365 days a year
Parking	Ample parking; one free permit per 150sq ft of space occupied. Additional permits may be purchased. Free two-hour visitor parking on-site	Car park with permits available at £30 per month (monthly permits allow 24-hour parking, seven days a week). Free two-hour on-street parking alongside centre
Café	Retromix Café offers hot and cold food and drinks to eat in or takeaway, and sweetshop; open Monday to Friday	Bonnie's Brunch offers hot and cold food and drinks to eat in or takeaway; open daily
Support services	Administration support services, mail franking, and meeting and training rooms available to tenants	Administration support services and meeting rooms available to tenants
Security	All units fitted with intruder alarms; Security Management South West provides security patrols out of hours	Security Management South West provides security patrols out of hours
Electricity	All units individually metered; majority have a direct supply with preferred supplier. Some provided via landlord's supply and charges added to tenants' monthly invoices	All units individually metered, with electricity provided via landlord's supply and charges added to tenants' monthly invoices
Telecoms	Tenants to organise with their preferred supplier	Centre has its own telephone and internet system provided by third party but managed on-site
VAT	No VAT payable	VAT payable
Business rates	N/A	Tenants are responsible for paying their own business rates but likely eligible for small business rates relief